

Purpose:

To lead on the design and development of the Kirklees Provider Alliance. Specific tasks to be delegated to the group to support delivery of the milestone plan.

The group will:

Responsibilities:

- Lead on the design and development of the Kirklees Provider Alliance.
- Identify budget lines for the areas agreed as 'in initial scope'.
- Advise on future phasing to expand the scope of services managed via the Alliance.
- Lead a review of partnership groups / forums within Kirklees.
- Mapping of Well Programme Priorities / INT / MHA / Left Shift.
- Agree / implement a communications plan to support the development of the Kirklees Provider Alliance.
- Outline the resources required to implement the Partnership in shadow form.
- Other responsibilities to be defined to support delivery of the programme milestone plan.
- Take a programme management approach. Tasks to be recorded on a workplan.
- Link with equivalent group in Calderdale and Wakefield Place to ensure interdependencies are considered. Identify opportunities for collaborative / joint working.
- Reporting on a monthly basis to CKW Sponsor Group and other forums as required.

Values and principles:

- Adhere to the principles of partnership working

Governance and reporting:

- Reporting on a monthly basis to CKW Sponsor Group and to other forums as agreed.
- Output of each meeting to be shared internally within Organisations by each nominated representative (template to be completed and issued within 2 working days of each meeting, organisational level feedback to be shared 1 week prior to next meeting)

Outputs & milestones :

- Scope defined in draft by end of September 2025. Final scope to be confirmed by March 2026.
- Review of existing partnership groups / forums within Kirklees by January 2026.
- Agreement of communications plan by end of September 2025. To implement from October 2025.
- Outline the resources required to implement the Partnership in shadow form by February 2026. On-gong review as part of ICB consultation process.

Frequency and quoracy:

This is a time limited group. Meetings will be held on a monthly basis.

Review: Terms of reference to be reviewed as group deem is required.

Structure:

Accountable members:

Core Membership:

Lead: Vicky Dutchburn / Mark Brooks
Support: Rachel Millson / Izzy Worswick
Membership: N.B. Other colleagues to be co-opted in for specific agenda items.

Name	Organisation
Vicky Dutchburn	Kirklees ICB
Mark Brooks	SWYPFT
Rachel Millson	Kirklees ICB
Izzy Worswick	SWYPFT
Catherine Wormstone	Kirklees ICB
Anna Basford	CHFT
Lisa Williams	CHFT
Chris Evans	MYTT
Michelle Cross	Kirklees Council
Omar Akhtar	Primary Care
Mohammed Hussain	Primary Care
Khalid Naeem	Primary Care
Steffi Rodgers	VCSE / TSL
Rachel Foster	Locala
Joy Hewitson	Locala

Accountable Members of the Group:

- Hold collective responsibly for the delivery of the Group
- Are systems focussed, considering Kirklees Place based strategy and opportunities for collaboration / partnership working.
- Communicate the programme and its work into the teams that they represent.
- Are responsible for ensuring correct membership in the Group.
- Raise and manage issues and risks assigned to them
- Accountable for the delivery of their actions within the given timeframes

Membership:

- Commit to communicating the work of the programme and its actions to the teams they represent
- Are systems focussed, considering Kirklees Place based strategy and opportunities for collaboration / partnership working.
- Raise and manage risks assigned to them
- Will deliver their actions within the given timeframes